

SOLICITATION INFORMATION

1/10/01

PUBLIC BID #3514 – MPA#45

TITLE: PILLOWS

OPENING DATE AND TIME: 1/31/01 AT 11:00 AM

PRE-BID/ PROPOSAL CONFERENCE: NO DATE: TIME:

MANDATORY :

LOCATION:

SURETY REQUIRED: NO

BOND REQUIRED: NO

LISA HILL

BUYER II

LH/mb

Vendors must register on-line at the State Purchasing Website at www.purchasing.state.ri.us to be able to download a Bidder Certification Cover Form which must accompany each offer.

NOTE TO VENDORS:

Offers received without the entire completed three-page RIVIP Generated Bidder Certification Cover Form attached may result in offer disqualification.

THIS PAGE IS NOT A BIDDER CERTIFICATION FORM

BID INSTRUCTIONS / SPECIFICATIONS

1/10/2001

NOTICE

**THERE MAY BE ADDITIONAL ADDENDA TO THIS
BID/RFP AT ANY TIME BEFORE THE OPENING DATE AND TIME.**

THE DIVISION OF PURCHASES WILL NOT BE NOTIFYING BY MAIL OF ANY SUCH
ADDENDA.

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL
ADDENDA.

AN ADDENDUM TO A BID/RFP IS LISTED AS THE BID NUMBER WITH AN "A" AND THE
NUMBER OF THE ADDENDUM FOLLOWING; FOR EXAMPLE, **3025A1** INDICATES
ADDENDUM #1 HAS BEEN ISSUED FOR BID 3025. **3025A2** INDICATES ADDENDUM #2
HAS BEEN ISSUED.

YOU MUST CLICK ON ALL OF THESE LISTINGS TO GET THE COMPLETE PACKAGE.

**IF NOT BIDDING ON ANY ITEM, DO NOT RESPOND, IN ANY
WAY, TO THE DIVISION OF PURCHASES.**

DISCLAIMER

While the State of Rhode Island intends to maintain continuous access to this Website, from time to time access to information and/or documents may be interrupted or prevented either because of site problems, user problems or Internet problems. Not all access difficulties can be resolved by the State of Rhode Island since some access failures may be due to the type of computer or communication equipment and services employed by the Website User. However, it is the State's policy to provide a Help Desk (401) 222-2142 ext. 134 during regular business hours to assist Users in identifying and overcoming access problems.

To assure maximum access opportunities for Users, solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Vendors are cautioned that the competitive nature of their offers could be affected if their submissions do not include all amendments. For this reason, vendors are advised to revisit all solicitations to which they intend to respond five days prior to the due dates. If access to solicitations on the Website has been severely curtailed, it shall be the policy of the State to extend the due date of affected solicitations.

In some cases (e.g., road construction) copies of plans and specifications which cannot be offered on-line are issued with a requirement for a refundable deposit. In such instances, in addition to announcements provided on the RIVIP, vendors on the known lists of plans and specifications depositors will receive direct notification of amendments.

Except when access to the Website has been severely curtailed and it is determined by the Rhode Island State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored.

When the result of an Internet solicitation of registered vendors is unsuccessful (no offers, one offer which exceeds the estimated cost) the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors. The Purchasing Agent reserves the right to solicit offers from unregistered vendors as well as registered vendors.

BID INSTRUCTIONS / SPECIFICATIONS

1/10/2001

BID # 3514

MASTER PRICING AGREEMENT #45

COMMODITY: PILLOWS

AGREEMENT PERIOD: 4/1/01 – 3/31/02

DELIVERY AS REQUESTED BY AGENCY.

Ordering

Agencies will submit individual orders for the various items and various quantities as may be required during the agreement period.

Scope

This bid covers the requirements of all State Agencies. This will be delivered and billed at the single, firm, awarded price quoted regardless of the quantities ordered.

Bidding

(a) Bids must be submitted on the attached bid quotation request forms, indicating brand and parts number of item offered. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested. Bidders must be able to submit samples if requested.

(b) A single price shall be quoted for each item against which a proposal is submitted.

This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.

(c) Bid price is net F.O.B. any point in the State of Rhode Island and shall include inside delivery.

(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non responsive to the intent of this request.

Quantities

Quantities, if any, are estimated only. It is understood and agreed that the agreement shall cover the actual quantities ordering during the period.

Taxes

The State of Rhode Island is exempt from payment of Federal Excise Taxes and R. I. Sales and Use Taxes. Such taxes shall not be included in the bid price.

Award

Award will be made to bidder quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the State's sole option.

Delivery

(a) All items to be delivered free of all charges.

(b) The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

BID INSTRUCTIONS / SPECIFICATIONS

1/10/2001

Exception

Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices on any extra large requirements for delivery to a destination.

Quarterly Reports

Successful bidder will submit in writing to the Purchasing Division quarterly reports showing bid number and total quantities drawn against specific items by the State Agencies. Failure to submit such reports shall be considered to be a breach of the contractor's obligations under the resultant agreement(s), and sufficient cause for the termination of the agreement, and all other outstanding agreements, purchase orders, and contracts, and suspension from participation in all State procurements for a period of up to two (2) years, at the discretion of the State's Purchasing Agent.

Reports should be forwarded to the Buyer at the Division of Purchases, One Capitol Hill, Providence, RI 02908.

BID # 3514 COMMODITY: PILLOWS (MPA #45)
OPENING DATE & TIME: 1/31/01 AT 11:00 AM
BLANKET REQUIREMENTS: 4/1/01 - 3/31/02
ATTACHMENT "A"

VENDOR NAME

VENDOR NAME

BID #3514

BID #3514

ITEM# QTY DESCRIPTION

UNIT PRICE

UNIT PRICE

2 2000/ea. PILLOWS:
STYLE B
MANUFACTURER:_____
BRAND NAME:_____

EA

EA

DELIVERY TIME:_____

ALL MATERIALS ORDERED ARE SUBJECT TO RANDOM
INSPECTION AND TESTING DURING THE CONTRACT PERIOD
PER SPECIFICATIONS NOTED IN BID.

FAILURE TO MEET THE SPECIFICATIONS WILL RESULT IN THE
PURCHASE ORDER BEING CANCELLED AND MATERIALS
RETURNED TO THE VENDOR.

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY

TERMS

TERMS

STATE OF RHODE ISLAND
DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE, RI 02908

BID #3514
(MPA # 45)

SPECIFICATION NO. 4325-02 PILLOW, BED, POLYESTER, FLAME RESISTANT
DATE: 1/14/99 SUPERSEDES: 5/3/90

1. CLASSIFICATION AND SCOPE:

1.1 This specification covers the construction and materials for Polyester Bed Pillows composed of flame resistant materials as described herein.

1.2.1 Grade, Size and Weight

1.2.1.1 Filling - Shall be 100% White Virgin Polyester, 5 Denier (Non Coarser).

1.2.1.2 Ticking -

Style A - The Cloth, Ticking Twill, Cotton, 7 oz. sq. yd. (6.5 oz. min.) shall be flame resistant and Conform to Type II, class 2, of Federal Spec. CCC-C-436 of latest issue.

Style B - Vinyl/Nylon Laminate. Flame resistant, antistatic, and Anti-Bacterial. (10 oz. sq. yd. Min.) Ticking shall be certified to be in full compliance with Veterans Administration Spec. X-1636 of the latest issue

1.2.1.3 Sizes - Pillow shall be approximately 21" x 27" cut size.

1.2.1.4 Weight - Finished weight shall be approximately 1 lb. 8 oz.

2. APPLICABLE DOCUMENTS:

2.1 The following specifications, of the issue in effect on date of Invitation to Bid, form a part of this Specification. Federal Spec. CCC-C-436 RI Bedding and Upholstered Furniture Laws 23-26-29 G.L. 1956.

3. REQUIREMENTS:

3.1 A certified statement furnished by the manufacturer on their standard letterhead and signed by an officer or other responsible official, stating that the pillow offered and proposed to be supplied meets or exceeds all of the requirements of this specification, must be submitted with each bid.

4. APPLICABLE SPECIFICATION: There are no other specifications applicable to this specification.

5. LABEL: Pillows shall have a permanent brand and size label and offer laundering instructions.

6. FIBER CONTENT: Items shall be labeled as to the fiber content in accordance with Federal Trade Commission, "Textile Fiber Products Identification Act."

7.0 WORKMANSHIP: Pillows shall be first class in every respect, free from any defects affecting appearance or serviceability. Pillows shall be delivered clean and ready to use.

8.0 SAMPLING AND INSPECTION:

8.1 Inspections: Pillows will be inspected at point of delivery. The State of Rhode Island reserves the right to reject upon inspection.

9.0 PREPARATION AND DELIVERY:

9.1 Packaging: Unless otherwise specified, commercial packages will be acceptable under this specification.

9.2 Marking: Unless otherwise specified, all packages must be marked on the side with the name of the commodity, size, color, and count.

10.0 BID SAMPLES: Buyer, subsequent to bid opening, may instruct (3) lowest bidders to submit samples. Samples shall not be submitted with bid.

This specification shall, until revised or rescinded, apply to each future purchase and contract for the commodity described herein. Copies of State of Rhode Island Specifications may be obtained from the Office of Purchases, Standards Unit, One Capitol Hill, Providence, RI 02908. PLEASE RETAIN FOR FUTURE REFERENCE.

STATE OF RHODE ISLAND
DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE, RI 02908

SPECIFICATION NO. 4325-02 PILLOW, BED, POLYESTER, FLAME RESISTANT
DATE: 3/9/00 SUPERSEDES: 1/14/99

1. CLASSIFICATION AND SCOPE:

1.1 This specification covers the construction and materials for Polyester Bed Pillows composed of flame resistant materials as described herein.

1.2.1 Grade, Size and Weight

1.2.1.1 Filling - Shall be 100% White Virgin Polyester, 5 Denier (Non Coarser).

1.2.1.2 Ticking -

Style A - The Cloth, Ticking Twill, Cotton, 7 oz. sq. yd. (6.5 oz. min.) shall be flame resistant and Conform to Type II, class 2, of Federal Spec. CCC-C-436 of latest issue.

Style B - Vinyl/Nylon Laminate. Flame resistant, Anti-Static, and Anti-Bacterial. (10 oz. sq. yd. Min.)
Ticking shall be certified to be in full compliance with Veterans Administration Spec. X-1636 of the latest issue

1.2.1.3 Sizes - Pillow shall be approximately 21" x 27" cut size.

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3. REQUIREMENTS:

3.1 A certified statement furnished by the manufacturer on their standard letterhead and signed by an officer or other responsible official, stating that the pillow offered and proposed to be supplied meets or exceeds all of the requirements of this specification, must be submitted with each bid.

3.2 Workmanship - Shall be first class in every respect, pillows shall be delivered clean and ready to use.

4. SAMPLING, INSPECTION AND TEST PROCEDURES:

4.1 Sampling - The successful bidder shall allow the State the right to open for inspection 1% of the pillows delivered to determine compliance with specifications. The State of Rhode Island reserves the right to reject upon inspection. Rejection of the random sample(s) shall be grounds for rejection of the entire shipment. Pillows opened for inspection and testing shall be repaired or replaced by the contractor at no cost to the State.

4.2 Inspection - The Pillows shall have a label attached to conform with legal requirements of the State of Rhode Island law by the Inspection Division of the RI Department of Business Regulation which is responsible for the enforcement of the statutes regulating the manufacture and sale of articles of bedding or upholstered furniture. Inspection may be done at the destination or at the place of manufacture.

4.3 Testing - Flammability Performance

4.3.1 Cloth Ticking (Style A) - shall meet specification under paragraph 3.5 of Federal Specification CCC-C436E of February 14, 1986.

4.3.2 - Vinyl/Nylon Laminate (Style B) - shall meet specifications under NFPA 701, 1989 edition, Chapter 10 describing field test procedure.

5.0 PREPARATION FOR DELIVERY:

5.1 Dating: All Pillows delivered under this specification shall bear the date of Manufacture.

5.2 Packaging: Each Pillow shall be individually packaged in a manner commonly used in vendor's transportation or commercial transportation, so constructed as to insure acceptance and safe delivery to the location called for in the contract or purchase order.

5.3 Marking: Unless otherwise specified, shipping containers shall be marked with the description of contents, the name and address of manufacturer, the order number and name and address of manufacturer, order number and name and address of ordering agency.

6. FIBER CONTENT: Items shall be labeled as to the fiber content in accordance with Federal Trade Commission, "Textile Fiber Products Identification Act."

7.0 BID SAMPLES: Buyer, subsequent to bid opening, may instruct (3) lowest bidders to submit samples. Samples shall not be submitted with bid.

This specification shall, until revised or rescinded, apply to each future purchase and contract for the commodity described herein. Copies of State of Rhode Island Specifications may be obtained from the Office of Purchases, Standards Unit, One Capitol Hill, Providence, RI 02908. **PLEASE RETAIN FOR FUTURE REFERENCE.**